

## **Vestry Minutes June 11, 2013**

Present: Jen Tarling, Kelly Moughty, Frank Governali, Audrey Delafield, Michelle Whitney, Gretchen Hartley, Fr. Tim Boggs, Jim Croft, Connie Babcock, Jason Burks, Erik Olsen, Bill Bell, Bruce Babcock, Nancy Pezzullo, Peter Merrill

[Note: I neglected to note attendance - was anyone absent?]

An opening prayer was conducted in the Peace Garden by Father Tim.

### **Minutes from May**

These need to be corrected and formatted and will be voted upon at the next meeting on July 9th.

### **Financial**

Incomes are about 50%, at about half-year. Office expenses are down, only 33% of full year budget spent to date vs. 50% last year. Much lower Christian Ed expenditures vs. last year, mostly due to initial program expenses last year that were not needed this year. We're experiencing higher fuel costs, which we expect to be \$2k for the full year. The Paul Sullivan concert netted \$3346, with \$1750 gross donated to Preble St.

Frank presented a resolution to assign signatories (James Croft, Senior Warden; Frank Governali, Treasurer; Gordon Gayer, Chair, Endowment Committee) for the Vanguard Endowment Funds. There are to be three One Foundation Endowment funds, plus the St. Alban's (General) Endowment fund. Jason moved to approve resolution, Jim seconded, and all approved.

ADDENDUM TO THE ST. ALBAN'S ENDOWMENT POLICY STATEMENT, APPROVED BY THE VESTRY ON AUGUST 14, 2012. SECTION II, GOVERNANCE was put forth by Frank. The pro-rata shares of the One Foundation Vanguard accounts will be adjusted, based on the One Foundation Endowment Fund's current \$1.1M goal, modified from \$1.6M, and of which \$809,602 has been realized to date. 25% Endowment for Ministry, 41% Endowment for Mission and Outreach, and the Endowment for Children and Youth Ministry will be 34%. (See attached documents.)

A motion to approve the addendum was put forth by Bill and seconded by Peter. All approved.

### **Clergy Reports**

#### **Tim:**

Listening committee: With a goal to visit every household in the parish, the visitors will be trained by United Way. Conversations about stewardship, not only financial, but also giving time and talent, as well as gathering data about the wants/wishes for the parish. About 55 people will be asked to serve, 30 expected to accept, and each person will visit about 10 households. Training will happen in July and August, the visits will be conducted in Sept/Oct, and in Nov. reports will be made back to the parish.

Rev. Frank Wade's visit on Sunday June 9th was appreciated by many and his forums were well-attended. 70 people came to the Sunday Evening session, and 40 showed up for the Monday morning session, there being some overlap in the two groups. Tim handed out copies of Rev. Wade's sermon, which will also be posted on the website. Hunger for adult formation and growth seems apparent to Tim, and a goal is to provide more of that. Future discussions will be around setting a time for regular meetings.

Discussion ensued about offering fewer services during the summer - July and August, possibly one. Also about the design of the 5:30 service, and what format is most desirable.

Tim is also spending time working on Stewardship, with an eye towards fall, and Communications, the later with Jen Tarling, who will present a later report.

At Bishop Lane's reminding, our mutual review is upcoming, but has been postponed until after the completion of the Listening project and scheduled for the winter. This is comprised of an interview process, where Canon Vicki Weiderkehr trains Vestry members to interview parish members and reports back to Diocese.

Tim is looking forward to his tenure next week as a student at the Wooden Boat School, where he will build a skiff with his twin brother.

#### **Kelly:**

Changes in and review of youth programming is underway. It is useful to have parents' feedback from "Raising Spiritual Kids in a Secular World" series conversations about pressed schedules society-wide, not just in church, but challenges getting people to engage in places like PTO, Girl Scouts, etc.

Summer activities, one per age group per month will be upcoming, by request of the children.

There are two continuing ed opportunities this summer; Kelly reached out to compatriots in youth formation and found they had common challenges. She will be doing some collaborating over the summer with them around these topics, sharing ideas and successes. Also, she will study Holistic Environment of Learning at Virginia Theological Seminary as a continuing education course.

She is planning 20's and 30's BBQ at Kelly's house, the St. Peter's Rectory, this summer.

Also in process, is planning for an adult ed class focused on the Book of Common Prayer.

#### **Audrey:**

Thanks for celebration of 25th Anniversary of her service! Over \$3,200 was raised for Essentials Pantry; she is thrilled with that.

A Long Creek Youth Development Center mentorship meeting took place last Sunday, and almost 20 people came to find out more. First, emphasis will be on tutoring and mentoring for kids, then move on to helping with vision of future halfway house with Friends of Long Creek. This ministry came up as an initiative by suggestion of a member who is already involved. A commitment might involve weekly

dependability - a school year-long commitment at the minimum, and there is training and a vetting process.

### **Rick:**

Our new seminarian made a very short report, as it's very "early days" for him. Three to be exact, but so far, he's feeling great about being here and he is appreciating some of the differences between here and a Manhattan parish!

## **Committee Reports**

### **Communications:**

Graphic Design work nearly complete on website, designed by Jayne Hanley and Ann Gale.

Weekly newsletter - database refresh going along - 95 households have submitted their data out of 300, (but not all 300 are really active households). A Constant Contact account being set up tomorrow, and the next step is applying website template to the newsletter as it is finalized.

*The Albanor* - current issue (June 28th) is last one in current format - a new version is slated for release Aug 28th with the Homecoming issue.

Social Media - currently Facebook is our only venue. Launched May 1st, with a clergy and staff posting schedule at a frequency of, currently, every other day. Training is scheduled for clergy and staff this week, and ongoing monitoring of analytics on a regular basis will help define the role of social media in St. Alban's communications' future. An experiment with using a \$100 ad budget for a targeted advertisement of Frank Wade's visit brought in 18 new "likes" of St. Alban's Facebook page, the ad reached 16,257 people, resulting in total (non-unique) attendance of 119 at the Frank Wade forums.[Note: which number is accurate - 119 or the previously reported 110?]

### **B&G:**

Roof damage over church, which had been repaired last year, recurred over the winter, though there is no sign of a leak yet. Quote for repairs, including broken slate, replacing flashing which blew away, and replacing some rotted wood, is \$2,400-\$3,000. This amount is roughly equivalent to the cedar shakes/shingle replacement they had planned to do. One solution is spreading shingle replacement over 3 years, one side at a time. Alternately, using the rainy day fund to repair roof seems appropriate. More detailed and additional bid will be obtained.

Jason has now served six months beyond his announcement that he is stepping down as committee chair, and it is time to re-double our efforts to find a replacement. He has a new job and needs to devote energy there.

### **Haiti:**

Lorenzo, our other summer intern, is going to Haiti June 21st and staying into August. Next meeting, we should have some updates from Haiti. Lorenzo will be back here in the fall to report to the parish. A request was made for blogging or some such regular updates. Rick, who knows Lorenzo, says he is an avid Facebook-er, and would likely be good at a periodic FB posting assignment.

### **Health ministry**

A health ministry event is being planned for the fall, more to be discussed at July meeting. No budget exists currently for this committee, and this will need to be addressed in next year's budget. Stay tuned.

### **Warden report**

In the interest of a timely end to the meeting, Jim and Connie will defer to any others who would like to make comments.

### **Thank yous:**

Joanne Olsen, as she leaves her post to do other things, for volunteering in office all this time, will be thanked by Connie.

Jim Strand, for the composition he and the choir presented on Sunday and for his perennial hard work and flexibility, will be thanked by Michelle. (Just one example of Jim's many extra contributions is the event planned for July 21st, a special organ demonstration during Worship and during Coffee Hour.)

### **Closing Prayer:**

Led by Eric O.

Minutes respectfully submitted by Gretchen Hartley.